

Weston Under Wetherley Parish Council

Email: westonpcclerk@gmail.com

Website: www.westonunderwetherley.org

6th March 2025

Dear Councillor,

You are hereby summoned to attend the meeting of Weston Under Wetherley Parish Council being held on **17th March 2025 at 6:30pm**. The meeting will be held at Weston Under Wetherley Village Hall. If you are unable to attend, please forward your apologies to westonpcclerk@gmail.com.

J L Chatterton

Jane Chatterton CiLCA PSLCC PIALC

Proper Officer

Clerk & RFO

Members of the public and press are welcome to attend

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the Clerk in advance of the start of the meeting
3. **Minutes**

To approve the minutes of the Parish Council meeting held on 20th January 2025
4. **Matters Arising**

Update on items not listed as agenda items
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Councillor's reports and items for future Agenda**

To receive reports from County Councillor Cllr. Wallace Redford and District Councillor Cllr. Rebecca Davidson
7. **Correspondence**

Receive and discuss any correspondence

8. Finance

8.1 to approve payments: -

2024-25

Date	Ref	Payee	Details	Amount
14.01.25	E73	J Chatterton	Clerk Salary January	DPA
14.01.25	E74	HMRC	Tax & NI Clerk	DPA
16.01.25	E75	Coventry Gardening Services	Installation of Christmas lights	£100.00
22.01.25	E76	Earth Anchors	Noticeboard St Michael's Close	£808.74*
22.01.25	E77	HSBC	Bank Charges	£5.00
08.02.25	E79	J Chatterton	Key box for noticeboard	£23.74*
08.02.25	E80	Ian Hodges	Noticeboard posts, fixings labour	£268.72
08.02.25	E81	J Chatterton	Clerk Expenses February	£58.50
08.02.25	E82	J Chatterton	Microsoft	£59.99*
14.02.25	E83	J Chatterton	Clerk Salary February	DPA
14.02.25	E84	HMRC	Tax & NI	DPA
14.02.25	E85	J Chatterton	Stationery ink	£63.74*
14.02.25	E86	Defib4lite	Solar powered defibrillator	£4,420.80*
20.02.25	E87	Ian Hodges	Def plinth materials disposal labour	£498.27
21.02.25	E88	HSBC	Bank Charges	£5.00

*inc VAT

9. Planning

To consider any Planning Applications

10. Governance

Recommendation: receive and approve the following Policies

1. Internal Financial Control March 2025 (no update)
2. Asset Register 2024/25 (updated)
3. Risk Assessment March 2025 (no update)
4. Health & Safety Policy March 2025 (no update)

11. SWLP

Recommendation: discussion

12. Neighbourhood Watch

Recommendation: discussion

13. St Michael's Close

Recommendation: discussion

1. Parking
2. Garages
3. Defibrillator

14. HS2 projects

Recommendation: discussion

15. MUGA

Recommendation: discussion

16. Speeding and crime in the Village

Recommendation: discussion

17. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

18. Next Meeting

To confirm the date of the next meeting as 19th May 2025 at the Village Hall including the Annual Parish Meeting and Annual Parish Council Meeting