

Weston Under Wetherley Parish Council

Minutes of the Parish Council Meeting held at 6:30pm,
22nd July 2024 Weston Under Wetherley Village Hall

Present:

Councillor Dr Tim Robbins (Chairman)

Councillor Nick Wylie

Councillor Rachel Tighe

Councillor Pippa Jamie

In Attendance:

Clerk & RFO Jane Chatterton

WCC Councillor Wallace Redford

WDC 0

Public: 0

414. Apologies

There were no apologies for absence.

415. Declarations of Interest:

There were no declarations of interest.

416. Minutes

416.1 Annual Parish Council Meeting

The minutes of the Annual Parish Council meeting held on 20th May 2024 were received and discussed.

RESOLVED THAT the minutes of the Annual Parish Council meeting held on 20th May 2024 be approved.

416.2 Parish Council meeting

The minutes of the Parish Council meeting held on 20th May 2024 were received and discussed.

RESOLVED THAT the minutes of the Parish Council meeting held on 20th May 2024 be approved.

416.3 Annual Parish Meeting

The minutes of the Annual Parish meeting held on 20th May 2024 were received and discussed.

RESOLVED THAT the minutes of the Annual Parish meeting held on 20th May 2024 be approved.

417. Matters Arising not included on the agenda

Smell in the Village

ACTION:

(i) Chase Bubbenhall Clerk again.

(ii) Contact the villager who raised the issue with an update.

418. Public participation

There were no members of public present.

419. Councillors' reports and items for future Agenda**Councillor Redford – WCC Updates**

All updates have been circulated.

Fire service reassessment and consultation

It was reported that circa 1,700 responses had been received on the consultation. At the meeting of the Overview & Scrutiny Committee, members of the public attended and made representations. There are some significant changes to the original proposal. Four additional professional stations are now included, which will be manned professionally. They will be manned during the day (9am to 6pm) and then manned by volunteer fire fighters on emergency call out during the night.

The fire service is struggling to recruit part time volunteer fire fighters. During the day they are full time professional crews, but the retained staff work at night.

Catchment areas for secondary schools

Councillor Wylie reported that the catchment criteria for North Leam School had changed, and this would affect Weston children wishing to go to the school. It was suggested that information is shared with parents in the Village who may have children that may be considering sending their children to the school in the next couple of years. Weston now falls outside the catchment area for North Leam due to the reduction in distance criteria. Weston children would now need to consider schools in Kenilworth, Southam and Trinity.

ACTION: survey to investigate if Villagers have an issue with this.

Councillor Noonan – WDC Updates

Not present.

420. Correspondence

Nothing to discuss.

421. Finance

421.1 to approve payments: -

2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
30.04.24	E11	HSBC	Bank Charges	£5.00
30.04.24	E12	J Chatterton	Reimbursement Ink	£64.37*
06.05.24	E13	J Chatterton	Noticeboard keys	£33.00
06.05.24	E14	Topsource	Payroll Inv	£13.81*
20.05.24	E15	J Chatterton	Clerk Expenses May	£110.75
20.05.24	E16	R Tighe	Dog waste dispenser bags	£8.00
20.05.24	E17	J Chatterton	Meeting supplies	£20.09*
22.05.24	E18	J Chatterton	Clerk Salary May	DPA
22.05.24	E19	HMRC	Tax & NI May	DPA
22.05.24	E20	HSBC	Bank Charges	£5.00
05.06.24	E21	Topsource	Payroll inv 001551	£13.81*
05.06.24	E22	J Chatterton	Clerk Expenses June	£171.96*

07.06.24	E23	I Hodges	Install key safe box & collect supplies	£29.00
07.06.24	E24	J Chatterton	Clerk Salary June	DPA
07.06.24	E25	HMRC	Tax & NI June	DPA
17.06.24	E26	R Tighe	Spare keys	£15.00
30.06.24	E27	HSBC	Bank Charges	£5.00
10.07.24	E28	J Chatterton	Clerk Salary July	DPA
10.07.24	E29	HMRC	Tax & NI July	DPA
10.07.24	E30	Topsorce	Payroll inv 002330	£14.22*
10.07.24	E31	J Chatterton	Expenses July	£62.00

*inc VAT

RESOLVED THAT the payments be approved and the income noted.

421.2 Bank Reconciliation 30th June 2024

The Bank Reconciliation 30th June 2024 was received and discussed.

Account 1	£10,283.83	
Account 2	£16,338.46	
		£26,622.29
Petty cash float (if applicable)	£0.00	£0.00
Less: late payments 30 th June 2024	£0.00	£0.00
Add: any un-banked as at 30 th June 2024	£0.00	
Net balances as at 30 th June 2024		£26,622.29

The net balances reconcile to the Cash Book as follows:

CASH BOOK

Opening Balance 1st April 2024		
Account 1	£6,212.70	
Account 2	£16,258.96	
		£22,471.66
Add Receipts up to 30 th June 2024	£7,116.00	
Less: Payments up to 30 th June 2024	£2,965.37	
Closing balance per cash book as at 30 th June 2024		£26,622.29

The Bank Reconciliation 30th June 2024 be approved.

421.3 Quarterly Report 31st March 2024

The Quarterly Report 30th June 2024 was received and discussed.

ACTION: Clerk to update the final column and recirculate to Councillors.

RESOLVED THAT the Quarterly Report 30th June 2024 be approved.

422. Planning

Nothing to discuss.

423. St Michael's Close

423.1 Parking issues

It was noted that no further progress had been made but the situation was becoming worse.

ACTION:

- (i) Councillor Wylie to resend the email Councillor Noonan including photos.
- (ii) Include information showing what changes were proposed and stating that the PC want to make the land owned by the district a car park.
- (iii) Clerk to write to the residents with the plan of what could be a solution. Clerk to liaise with Councillor Wylie. car park.

423.2 Garages

No progress has been made.

423.3 Defibrillator

It was reported that despite several chases, emails to Ryan Machin the responsible officer at WDC, no reply had been received.

ACTION:

- (i) Clerk to chase again and copy in Scott Tomkins.

423.4 Standard of upkeep in the Village

Discussion took place about the general poor upkeep of the Village by the responsible authorities, WDC and WCC. This included insufficient grass cutting, which then lead to tall dead grass laying on the paths and verges, overgrown hedgerows overhanging the footpaths, weeds in the gutters which could also then lead to blocked drains and flooding.

ACTION:

- (i) invite Scott Tompkins to September's meeting to hear the issues we have.
- (ii) Contact the landowners to get the hedges cut.

423.5 Noticeboard

Awaiting response from Ryan to enable an application to be made the HS2.

424. Christmas Lights

It was noted that these had not been returned from the previous installer despite promises. The Clerk had contacted another installer, but they have declined the work. They had suggested another company, the Clerk to progress.

ACTION:

- (i) Chairman to chase a response.
- (ii) Clerk to contact another installer for a price.

425. HS2 projects

All on hold due to non-compliance from WDC.

ACTION: Clerk to check if they are attending September's meeting.

426. Speeding and crime in the Village

The Chairman updated that he had been consulting, Graham Stanley at WCC. WCC had surveyed the village and had identified road signs that need maintenance. Mr Stanley had committed to install speed monitoring equipment in 2 sites before the end of August.

It was noted that there were limited options for safety interventions that could be put in, but the best options would be considered.

ACTION:

- (i) Clerk to obtain a price for putting up some CCTV cameras in prominent places in the Village.
- (ii) Councillors to identify 3-5 suitable places as a trial.

427. Councillors' reports and items for future agenda

Tree in St Michaels Close

The tree recently re-staked requires another strap higher up.

ACTION: Clerk to investigate if there is a spare strap.

428. Next Meeting

The date of the next meeting was confirmed as the 16th September 2024 at the Village Hall.

Meeting closed at 21:00pm

SIGNED BY THE CHAIRMAN
Councillor Tim Robbins

16th September 2024