

## Weston Under Wetherley Parish Council

**Minutes of the Parish Council Meeting held at 6:30pm,  
18<sup>th</sup> March 2024 Weston Under Wetherley Village Hall**

**Present:**

Councillor Dr Tim Robbins (Chairman)

Councillor Nick Wylie

Councillor Rachel Tighe

Councillor Pippa Jamie

**In Attendance:**

Clerk &amp; RFO Jane Chatterton

WCC Councillor Wallace Redford

WDC 0

Public: 0

HS2 attended the meeting to update the Parish Council on current progress.

The next meeting is 9<sup>th</sup> July and then 2<sup>nd</sup> September. These meetings will be online.

Information on current proposed road closures include:

Location	Dates	Traffic Management
Coventry Road	8 April 2024	Full closure 9.30am-3.30am (Diversion A445 Leicester Lane and B4453 Rugby Road)
Stareton Lane	18 April 2024	Full Closure 9.30am – 3.30pm (Diversion via Coventry Road and Stoneleigh Road)
A425 Leamington Road	23 March – 12 April 2024	Full Closure 8am – 6pm (Diversion route follows A425, B4455 and A423)
Fosse Way	29 April – 3 May 2024	Full closure 9.30am – 3.30pm with diversion
Rugby Road (B4453)	September – October 2024 (date to be confirmed)	Full closure with diversion

**ACTION:** List to be sent to Sara for required updates.

There are public drop-in sessions scheduled, being held in all the local parishes. The next drop-in session will take place on 9<sup>th</sup> May 2pm to 6pm in Cubbington. The Construction Noise Specialist would be attending the meeting.

**381. Apologies**

There were no apologies for absence.

Councillor Rebecca Noonan was not present and had not sent apologies.

**382. Declarations of Interest:**

There were no declarations of interest.

**383. Minutes**

The minutes of the Parish Council meeting held on 15<sup>th</sup> January 2024 were received and discussed.

**RESOLVED THAT** the minutes of the meeting held on 15<sup>th</sup> January 2024 be approved.

**384. Matters Arising**

Bridge repair – visible work is in progress.

**385. Public participation**

There were no members of the public present.

**386. Councillor's reports and items for future Agenda****Councillor Redford – WCC Updates**

All updates have been circulated.

West Midlands Authority Investment Fund - Warwickshire County Council has been invited to join the West Midlands Authority Investment Fund. WCC are against joining but others including Stratford Council are in favour.

It was expected to go through as there is support for it. Question was asked what the rural communities will get out of it, as on the face of it, this is not clear. Money would be going out from WCC but not necessarily coming back in for investing in Warwickshire.

Level 2 Authority – WCC had received a letter from the Minister for Levelling Up – Warwickshire has been considered for a Level 2 Authority. Briefing paper would be circulated when available.

**387. Correspondence**

Nothing to discuss.

**388. Finance**

388.1 to approve payments: -

**2023-24**

DATE	REF	PAYEE	DETAILS	AMOUNT
08.01.24	E65	J Chatterton	Office 365 reimbursement	£59.99*
08.01.24	E66	WDC	Election Costs May 2024	£300.00
08.01.24	E67	Top Source	Invoice 008385 payroll	£12.94*
01.01.24	E68	ICO	Membership	£35.00
10.01.24	E69	J Chatterton	Clerk Salary January	DPA
10.01.24	E70	HMRC	Tax & NI January	DPA

10.01.24	E71	J Chatterton	Expenses January	£62.00
30.01.24	E72	HSBC	Bank Charges	£5.00
07.02.24	E73	J Chatterton	Clerk Salary February	DPA
07.02.24	E74	HMRC	Tax & NI February	DPA
07.02.24	E75	J Chatterton	Expenses February	£44.00
07.02.24	E76	Top Source	Invoice 008809 Payroll	£12.94*
09.02.24	E77	Nick Harrington	Domain transfer	£67.40
21.02.24	E78	Mr I Hodges	Repair to Rugby Road Bench	£396.50
21.02.24	E79	J Chatterton	Paperstone Reimbursement Stationery	£95.34*
21.02.24	E80	HSBC	Bank Charges	£5.00
27.02.24	E81	St Michaels Church	Storage for PC assets	£500.00
27.02.24	E82	WCC	Minor Works Team Investigation	£500.00
27.02.24	E83	Warks Bouncy Castles	Hire for 9th June	£440.00
05.03.24	E84	Weston VH	Meeting bookings 2024	£168.00
05.03.24	E85	Earth Anchors	Noticeboard Sabin Drive	£878.40*
05.03.24	E86	Top Source	Invoice 010357	£13.81*

\*inc VAT

**RESOLVED THAT** the payments be approved.

### 388.2 Audit Process 2023-24

The Clerk updated that the Internal Auditor had been appointed to carry out the Audit for the year end accounts 2023-24.

The AGAR 2023-24 would be completed at May's PC meeting.

### 389. Governance

The following Policies were received and discussed.

1. Internal Financial Control March 2024
2. Asset Register 2023/24
3. Risk Assessment March 2024
4. Equal Opportunities Policy March 2024
5. Health & Safety Policy March 2024

**RESOLVED THAT** the above policies be approved.

### 390. Planning

**390.1 Application No:** W/24/0278  
**Description:** Erection of single storey side extension  
**Address:** 14 Sabin Drive, Weston under Wetherley

**RESOLVED THAT:** No comment.

**391. St Michael's Close****391.1 Parking issues**

It was noted that the parking issues continued with vehicles parking and blocking footpaths. The grassed areas were being churned up by people using them to park. It was suggested that the bench around the Christmas tree would be moved to another location, the willow tree removed, and this would create more parking spaces. This would need a form of hard standing to be installed.

**ACTION:**

- (i) Project to refresh St Michael's Close involve WCC and WDC. Councillor Wylie would lead the project.
- (ii) Scheme to be developed for further discussion at May's meeting.
- (iii) Scheme to be presented to Councillor Redford for consideration by the Minor Building Works Team.

**391.2. Garages**

Councillor Noonan had been tasked with looking into ownership and ways to improve the garages at May 2023 parish council meeting. No progress had been received.

**ACTION:** Councillor Wylie to contact Councillor Noonan (again) for assistance.

**391.3 Defibrillator**

The Clerk had contacted Ryan Machin, Localities Officer at WCC several times requesting permission to site a Solar powered defibrillator on the land at the top of St Michael's Close. This would replace the noticeboard.

It was noted that despite several emails the Localities Officer had not provided the courtesy of a response.

**ACTION:** Complaint to be raised with Scott Tomkins at WCC.

**392. Christmas Lights**

**ACTION:** chase the return of the Christmas lights.

**393. HS2 projects**

- Benches
- Defibrillator

**394. Speeding in the Village**

The Chairman updated that the Village had been categorised as a "Medium risk speed zone". A Freedom of Information request had been sent to WCC asking how many times they had completed speed monitoring. WCC had failed to respond within the statutory timeframe and therefore a complaint had been sent to the ICO.

PSCO Ed King had informed the Parish Council that speed monitoring would be completed this week.

The Chairman reported that he had attended the Police Liaison Meeting and had raised the issues with speeding in the Village.

Councillor Redford reported that he had made the application for the speed monitoring equipment to be installed and this would be completed shortly. He had also liaised with the Highways Team who would design a scheme. The proposed scheme would be available in April.

**395. No Mow May**

Councillor Noonan had been tasked with keeping the Parish Council up to date with WDC's plans for No Mow May for 2024. No update had been received.

**ACTION:** Councillor Noonan to be chased for a response.

**396. Next Meeting**

The date of the next meeting was confirmed as 20<sup>th</sup> May 2024 at the Village Hall following the Annual Parish Council Meeting and Annual Parish Meeting.

Meeting closed at 21:00pm

SIGNED BY THE CHAIRMAN  
COUNCILLOR TIM ROBBINS

20<sup>th</sup> May 2024