

Weston Under Wetherley Parish Council

Email: westonpclerk@gmail.com

Website: www.westonunderwetherley.org

7th May 2024

Dear Councillor,

You are hereby summoned to attend the meeting of Weston Under Wetherley Parish Council being held on **20th May 2024 at 6:45pm**. The meeting will be held at Weston Under Wetherley Village Hall. If you are unable to attend, please forward your apologies to westonpclerk@gmail.com.

J L Chatterton

Jane Chatterton CILCA PSLCC

Clerk & RFO

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the Clerk in advance of the start of the meeting
- 3. Minutes**

To approve the minutes of the Parish Council meeting held on 18th March 2024
- 4. Matters Arising**

Update on items not listed as agenda items
- 5. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Councillor's reports and items for future Agenda**

To receive reports from County Councillor Cllr. Wallace Redford and District Councillor Cllr. Rebecca Noonan
- 7. Correspondence**

Receive and discuss any correspondence

 - 7.1 Agenda and Minutes

8. Finance

8.1 to approve payments: -

2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
18.03.24	E87	HMRC	Tax & NI Clerk	DPA
18.03.24	E88	J Chatterton	Clerk Salary March	DPA
18.03.24	E89	J Chatterton	Expenses March	£80.00
22.03.24	E90	Mr I Hodges	Installing PC Noticeboard	£140.40
22.03.24	E91	J Chatterton	Noticeboard magnets	£9.56*
27.03.24	E92	Magic Voices Choir	Choir for Fete	£100.00
28.03.24	E93	HSBC	Bank Charges	£5.00

*inc VAT

2023-24 INCOME

DATE	REF	PAYEE	DETAILS	AMOUNT
31.03.24	R	HSBC	Interest on account 2	£78.26

2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
08.04.24	E1	Zurich	Parish Council Insurance	£180.32
08.04.24	E2	Topsource	Payroll Inv 011179	£13.81*
08.04.24	E3	J Chatterton	SLCC Membership Part payment	£90.00
08.04.24	E4	SLCC	Training Clerk BK215602-1	£36.00*
08.04.24	E5	SLCC	Training Clerk BK215603-1	£18.00*
18.04.24	E6	J Chatterton	Clerk Salary April	DPA
18.04.24	E7	HMRC	Tax & NI April	DPA
18.04.24	E8	WALC	Annual Membership	£175.20*
18.04.24	E9	J Chatterton	Expenses April	£26.00
29.04.24	E10	Louise Best	Internal Audit	£120.00

*inc VAT

8.2 Bank Reconciliation 31st March 2024

Recommendation: receive and approve

8.3 Quarterly Report 31st March 2024

Recommendation: receive and approve

9. Audit Process

Recommendation: Complete the AGAR 2023-24

10. Planning

To consider any Planning Applications

11. St Michael's Close

Recommendation: discussion

1. Parking
2. Garages
3. Defibrillator

12. Christmas Lights

Recommendation: discussion

13. HS2 projects

Recommendation: discussion

14. Speeding in the Village

Recommendation: discussion

15. No Mo May

Recommendation: discussion

16. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

17. Next Meeting

To confirm the date of the next meeting as 22nd July 2024 at the Village Hall