

Weston Under Wetherley Parish Council

Email: westonpclerk@gmail.com

Website: www.westonunderwetherley.org

11th March 2024

Dear Councillor,

You are hereby summoned to attend the meeting of Weston Under Wetherley Parish Council being held on **18th March 2024 at 6:30pm**. The meeting will be held at Weston Under Wetherley Village Hall. If you are unable to attend, please forward your apologies to westonpclerk@gmail.com.

J L Chatterton

Jane Chatterton CILCA PSLCC

Clerk & RFO

Members of the public and press are welcome to attend

AGENDA

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the Clerk in advance of the start of the meeting
- 3. Minutes**

To approve the minutes of the Parish Council meeting held on 15th January 2024
- 4. Matters Arising**

Update on items not listed as agenda items
- 5. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Councillor's reports and items for future Agenda**

To receive reports from County Councillor Cllr. Wallace Redford and District Councillor Cllr. Rebecca Noonan
- 7. Correspondence**

Receive and discuss any correspondence
- 8. Finance**
 - 8.1 to approve payments: -

2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
08.01.24	E65	J Chatterton	Office 365 reimbursement	£59.99*

08.01.24	E66	WDC	Election Costs May 2024	£300.00
08.01.24	E67	Top Source	Invoice 008385 payroll	£12.94*
01.01.24	E68	ICO	Membership	£35.00
10.01.24	E69	J Chatterton	Clerk Salary January	DPA
10.01.24	E70	HMRC	Tax & NI January	DPA
10.01.24	E71	J Chatterton	Expenses January	£62.00
30.01.24	E72	HSBC	Bank Charges	£5.00
07.02.24	E73	J Chatterton	Clerk Salary February	DPA
07.02.24	E74	HMRC	Tax & NI February	DPA
07.02.24	E75	J Chatterton	Expenses February	£44.00
07.02.24	E76	Top Source	Invoice 008809 Payroll	£12.94*
09.02.24	E77	Nick Harrington	Domain transfer	£67.40
21.02.24	E78	Mr I Hodges	Repair to Rugby Road Bench	£396.50
21.02.24	E79	J Chatterton	Paperstone Reimbursement Stationery	£95.34*
21.02.24	E80	HSBC	Bank Charges	£5.00
27.02.24	E81	St Michaels Church	Storage for PC assets	£500.00
27.02.24	E82	WCC	Minor Works Team Investigation	£500.00
27.02.24	E83	Warks Bouncy Castles	Hire for 9th June	£440.00
05.03.24	E84	Weston VH	Meeting bookings 2024	£168.00
05.03.24	E85	Earth Anchors	Noticeboard Sabin Drive	£878.40
05.03.24	E86	Top Source	Invoice 010357	£13.81*

*inc VAT

8.2 Audit Process 2023-24

Recommendation: receive an update

9. Governance

Recommendation: receive and approve the following Policies

1. Internal Financial Control March 2024 (no update)
2. Asset Register 2023/24 (updated)
3. Risk Assessment March 2024 (no update)
4. Equal Opportunities Policy March 2024 (no update)
5. Health & Safety Policy March 2024 (no update)

10. Planning

To consider any Planning Applications

11. St Michael's Close

Recommendation: discussion

1. Parking
2. Garages
3. Defibrillator

12. Christmas Lights

Recommendation: discussion

13. HS2 projects

Recommendation: discussion

14. Speeding in the Village

Recommendation: discussion

15. No Mo May

Recommendation: discussion

16. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

17. Next Meeting

To confirm the date of the next meeting as 20th May 2024 at the Village Hall