

Weston Under Wetherley Parish Council

Minutes of the Parish Council Meeting held at 6:30pm,
18th July 2022 Weston Under Wetherley Village Hall

HS2 Representatives in Attendance

Sara-Louise Lee, Community Engagement Manager and Ian Yates, Community Engagement Specialist, Balfour Beatty VINCI Joint Venture, attended the meeting to provide an update on up and coming works and details of grant funding streams.

The Parish Council were encouraged to gather ideas and see what was available.

www.hs2.org.uk/in-your-area/

Highway activity - <https://one.network/>

Present:

Councillor Helen Adkins

Councillor Nick Harrington (Vice Chairman)

Councillor Danielle Williams

Councillor Rachel Tighe

Councillor Dr Tim Robbins (Chairman)

In Attendance:

Clerk & RFO Jane Chatterton

WCC Councillor Wallace Redford

WDC Councillor Valarie Leigh-Hunt

Public: 0

218. Apologies

There were no apologies for absence.

219. Declarations of Interest:

Councillor Danielle Williams declared an interest in an item under Planning.

220. Minutes

The minutes of the Parish Council meeting held on 16th May 2022 were received and discussed.

RESOLVED THAT the minutes of the parish council held on 16th May 2022 were approved.

221. Matters Arising

Nothing to report.

222. Public participation:

No members of the public in attendance.

223. Councillor's reports and items for future Agenda

WCC - Councillor Redford updated

Covid - Throughout the County the Covid infection rate had increased but this was not affecting the hospital intake.

20 is Plenty Scheme - is in operation. If Weston Under Wetherley PC had any thoughts on whether they would like a 20 MPH Scheme, they would need to identify the areas and there was a need to show the justification for it. A list of roads needed to be sent to Councillor Redford, he could then discuss these with the Locality Officer. A report would then be sent back to the PC with suggestions.

HS2 Funding Project Fund – it was acknowledged that the PC had the issue with not being landowners. It was noted that the PC was well supported with the Clerk having dealt with HS2 funding previously.

WCC Delegated budget – it was reported that Councillor Redford had a total budget of £35,000. Funds could be spent on projects in the Parishes in his area (12 parishes). If there was a project in the Parish eg installation of traffic lights, which were a high cost, there was now a scheme available for this. This would include Councillor Redford making an allocation from his budget, the Parish Council and also the Highways Department making contributions. With a three-way contribution the project could be feasible.

WDC Update - Councillor Valarie Leigh-Hunt

WDC and Stratford merger – the proposed merger between WDC and Stratford was no longer going ahead. Some joint working continued.

Staff recruitment – there was an issue recruiting staff into Local Government, people were finding working in the private sector more appealing.

Reduction of single use plastics – the District was pleased having made progress with reducing single use plastics.

Commonwealth Games – there was a lot of excitement around the Commonwealth Games. Cycling and bowls were taking place locally.

St Nicolas Park - Improvements had been carried out to play equipment in St Nicolas Park.

224. Correspondence

Nothing to report.

225. Finance

225.1 to approve payments: -

2022-23

DATE	REF	PAYEE	DETAILS	PAYMENT
25.04.22	E7	HSBC	Bank Charges April	£5.00
16.05.22	E8	SPS	SPS April 2022	£12.00
16.05.22	E9	Zurich	Zurich Insurance CHECK	£180.32
16.05.22	E10	J Chatterton	SLCC Training JLC x 3 courses	£108.00
16.05.22	E11	J Chatterton	Paperstone Invoice IT8147	£75.14
20.05.22	E12	J Chatterton	Clerk Salary May 2022	DPA
27.05.22	E13	HMRC	Tax & NI May 2022	£96.20
27.05.22	E14	Expenses	Expenses May 2022	£41.30
27.05.22	E15	J Chatterton	Reimbursement part payment zoom	£40.00
27.05.22	E16	J Chatterton	Reimbursement Meeting refreshments	£28.80
27.05.22	E17	HSBC	Bank Charges May	£5.00
27.05.22	E18	Smiths Nursery	Tree protection	£102.00
27.05.22	E19	J Chatterton	Reimbursement SLCC part	£75.00
27.05.22	E20	N Harrington	Jubilee Fund	£250.00
31.05.22	E21	N Harrington	APM Refreshments	£32.00
30.06.22	E22	HSBC	Bank Charges June	£5.00
01.07.22	E23	J Chatterton	Clerk Salary JUNE	DPA
01.07.22	E24	HMRC	Tax & NI June 2022	£96.20
01.07.22	E25	J Chatterton	Expenses June 2022	£41.30

INCOME 2022-23

DATE	REF	PAYEE	DETAILS	AMOUNT
30.06.22	R2	WCC	Grant for Speedwatch	£2,000.00
30.06.22	R3	WDC	Grant for Jubilee Event	£250.00
30.06.22	R4	HMRC	VAT reimbursement	£482.19
30.06.22	R	HSBC	Interest on Account 2	£1.13

RESOLVED THAT the payments be approved, and the income noted.

225.2 Bank Reconciliation 30th June 2022

The Bank Reconciliation 30th June 2022 was received and discussed.

Balance per bank statement as at 30th June 2022		
Account 1	£19,782.22	
Account 2	£8,962.34	
		£28,744.56
Petty cash float (if applicable)	£0.00	£0.00
Less: late payments 30th June 2022	£0.00	£0.00
Add: any un-banked as at 30th June 2022	£0.00	
Net balances as at 30th June 2022		£28,744.56

The net balances reconcile to the Cash Book as follows:

CASH BOOK

Opening Balance 1st April 2022		
Account 1	£13,788.89	
Account 2	£8,961.21	
		£22,750.10
Add Receipts up to 30th June 2022	£8,233.32	
Less: Payments up to 30th June 2022	£2,238.86	
Closing balance per cash book as at 30th June 2022		£28,744.56

RESOLVED THAT the Bank Reconciliation 30th June be approved.

225.3 Quarterly Report 30th June 2022

The Quarterly Report 30th June 2022 was received and discussed.

RESOLVED THAT the Quarterly Report 30th June 2022 be approved.

226. Purchase of a speed gun

A quotation had been received for the purchase of a speed gun, the total being £1,457.00. Other equipment needed to be ordered including hi-vis jackets and signage, a quotation for these had been requested.

Grant funding of £2,000 had been obtained to pay for the purchase.

RESOLVED THAT:

- (i) The purchase of the speed gun was approved.
- (ii) VAT invoice to be obtained.
- (iii) Other equipment to be purchased when invoice has been received.

227. Speeding in the Village

It was reported that incidents of speeding in the Village had increased and there had been a few road traffic accidents.

Speed reduction initiatives needed to be investigated.

It was noted that the Parish Council had a Statutory Power to Contribute to the cost of traffic calming measures under the Highways Act 1980, section 274A.

Councillor Redford advised that before any work could be considered data would need to be gathered on traffic volume and speed.

ACTION: Councillor Redford to request Highways to carry out a traffic count and speed check on the Rugby Road.

228. Rubbish left on WDC land

This issue had been reported some time ago without resolution. Councillor Valarie Leigh-Hunt had been requested to try and make progress with WDC.

Photographic evidence had also been sent. Officers at WDC asked for more information despite the photos showing the items.

ACTION: Councillor Dr Robbins to check to see if WDC had finally removed the items. If this was not the case, he would report to Councillor Valarie Leigh-Hunt for action.

229. Overgrown boundary and dilapidated fence to farmer's field between No. 3 and Wetherley Barn, Sabin Drive

It was noted that there was overgrown vegetation and a dilapidated fence situated between number 3 and Wetherley Barn on Sabin Drive. Contact with the landowner for many years hadn't worked and the problem was worsening. The land belongs to the landowner and not WCC. The landowner had the responsibility to ensure it was safe.

ACTION:

- (i) Councillor Harrington to discuss on site with Councillor Redford.
- (ii) Parish Council to consider costings from a contractor to make the area safe.

230. Planning

Councillor Williams left the meeting and took no part in the discussion.

230.1 Application: W/20/0171
Site: 12 Sabin Drive

The Parish Council had received a request from the owners of 12 Sabin Drive for a letter of support of their appeal against the planning permission refusal.

The Parish Council stressed the importance of protecting greenbelt land and having a fair and consistent approach to supporting planning applications.

RESOLVED THAT:

- (i) Clerk to write to the Applicant and request further details on the grounds of their appeal.
- (ii) In the meantime, individual support as residents could be provided.

Councillor Williams rejoined the meeting

231. CCTV

Under the Local Government and Ratings Act 1997, section 31 the Parish Council had the power to spend money on various crime prevention measures. One option being explored was the installation of CCTV cameras at the entrances to the Village and other key points. This was an initiative being undertaken by other parish councils locally.

The Parish Council does not own any land where cameras could be installed so requests could be made to villagers to install CCTV on their land with them also providing the power and Wi-Fi required.

ACTION:

- (i) Sites to be established and discussed at September's meeting.
- (ii) Chairman to speak to Stretton on Dunsmore PC.
- (iii) Survey to be arranged with CCTV installation companies for pricing and feasibility.

232. South Warwickshire Local Plan

Councillor Robins to attend Eathorpe Joint Parish Council's July meeting to discuss the possibility of joined working on the SWLP.

Leaflets to be produced to update parishioners on the potential impact of the building developments in and around the parish boundary.

The situation to be monitored and once any planning applications are made these will be reviewed and discussed in detail.

233. Parking in St Michael's Close

It was noted that issues continued with parking in St Michael's Close. Any solutions to create more viable parking required funding, therefore grants would need to be obtained.

ACTION:

- (i) Grant funding options to be explored.
- (ii) Costings to be established for creating more parking spaces.

234. St Michael's Close garages

No further progress.

235. Councillor Code of Conduct

WDC had asked all parish councils within the Warwick District to review and use their Councillor Code of Conduct. This was an initiative to bring all councillors inline under the same Policy. In the event of any breach requiring investigation the PC's Policy being a recognised format would help the process.

The new Code of Conduct Policy had been created and circulated to members for consideration.

RESOLVED THAT

- (i) the Councillor Code of Conduct be approved.
- (ii) Clerk to forward the approved Policy to WDC.
- (iii) Policy to be uploaded to the Parish Council website.

236. Meeting Dates

The meeting dates for 2023 were circulated for consideration.

16th January 2023

20th March 2023

15th May 2023 (including APM and APCM)

10th July 2023

18th September 2023

27th November 2023

RESOLVED THAT the meeting dates be approved.

237. Councillor's reports and items for future agenda

Brambles need cutting – request a quotation from a contractor

Co-option

Bus timetable change

238. Next Meeting

The date of the next meeting was confirmed as 19th September 2022 at the Village Hall.

Meeting closed at 20:30pm

SIGNED BY THE CHAIRMAN
Councillor Tim Robbins

28th November 2022