

## Weston Under Wetherley Parish Council

Minutes of the Parish Council Meeting held at 6:30pm,  
17<sup>th</sup> January 2022 Weston Under Wetherley Village Hall

**Present:**

Councillor Helen Adkins

Councillor Rachel Tighe

Councillor Nick Harrington (Chairman)

Councillor Tim Robbins

**In Attendance:**

Clerk &amp; RFO

Jane Chatterton

Warwick County Council

Councillor Wallace Redford

Warwickshire District Council:

Councillor Valerie Leigh-Hunt

Public:

0

**176. Apologies**

Apologies for absence were received from Councillor Danielle Williams.

**176.1 Resignation of Councillor**

It was noted that Councillor Mandy Bradshaw had left her post of Councillor having been timed out. The Parish Council wanted to place on record the appreciation of the work she had carried out on behalf of the Parish Council.

**176.2 Vice Chairman**

Due to the retirement of Mandy Bradshaw this left a vacancy for Vice Chairman.

Councillor Robbins was nominated to stand for Vice Chairman.

*Proposed: Councillor Harrington*

*Seconded: Councillor Tighe*

*Unanimous*

**177. Declarations of Interest:**

There were no declarations of interest.

**178. Minutes**

The minutes of the Parish Council meeting held on 19<sup>th</sup> October 2021 were discussed.

**RESOLVED THAT** the minutes of the Parish Council meeting held on 19<sup>th</sup> October 2021 were approved.

**179. Public participation: To adjourn to allow public participation.**

There were no member of the public present.

**180. Councillor's reports and items for future Agenda**

**WCC Update**

Councillor Wallace Redford updated:

Covid – there had been a further 2 deaths over in the last 2 days due to Covid. The infection rate had been rising throughout Warwick District but were now going down in general across the county. The infection rate was also falling in the over 60s. The usual suspects in WDC continued with them being in the top 10 for infection rates.

HS2 – HS2 continued to disrupt life in and around the area. A meeting would be held shortly with HS2 to discuss issues. WCC and WDC were receiving a number of complaints that they had taken down and removed more vegetation than was designated in the Parliamentary Act.

This was causing a lot of irritation amongst local residents. An example being the Stoneleigh Road where a complete line of hedgerow and trees had been cleared but it could not be seen as to why this had been carried out. This had occurred along the road and nowhere near where their crossing would be sited.

Greenshoots Grant Scheme – the Greenshoots Grant Scheme still had £300,000 available in the fund for grant applications. Groups were encouraged to apply.

WCC Budget - -the WCC Budget meeting would take place next month. It was expected that there wouldn't be any shock rises in the budget and WCC would not be taking up the full option of a 3% rise and the 2% rise adult social care. It would probably be the same as last year. 2% and 2%.

**Footpath**

It was noted that HS2 had re-opened a diverted footpath but there was no way to access the footpath from the Rugby Road. Currently walkers had to go into the ditch to get to the footpath.

**ACTION:**

- (i) Councillor Harrington to email Councillor Redford the number of the footpath.
- (ii) Councillor Redford to progress.

"20 is plenty" – Parish Councillors were urged to respond in support of the WALC project.

**ACTION:** re-circulate the WALC email.

**181. Correspondence**

Nothing new to discuss.

**182. Finance**

182.1 to approve payments: -

**2021-22**

DATE	REF	PAYEE	DETAILS	PAYMENT
18.10.21	E32	SPS	Monthly payroll Sept	£12.00
18.10.21	E33	J Chatterton	Oct Salary Clerk	DPA
18.10.21	E34	HMRC	Tax & NI Clerk	DPA
18.10.21	E35	J Chatterton	Expenses Oct	£32.63
18.11.21	E36	Mrs D Williams	Reimbursement events	£59.20
18.11.21	E37	Mr N Harrington	Bench oil	£15.91
18.11.21	E38	Mr N Harrington	Keys noticeboard	£10.50
23.11.21	E39	J Chatterton	Clerk Salary November	DPA
23.11.21	E40	HMRC	Tax & NI Clerk	DPA
23.11.21	E41	J Chatterton	Expenses Nov	£32.63
23.11.21	E42	SPS	Monthly payroll Oct	£12.00
30.11.21	E43	Danielle Williams	Events reimbursement	£112.48
30.11.21	E44	J Chatterton	Clerk Salay PAYMENT ERROR	£378.45
30.11.21	E45	HMRC	TAX & NI Clerk DEC PAYMENT	£94.40
17.12.21	E46	J Chatterton	Clerk Salary December	DPA
17.12.21	E47	HMRC	ONLY PART PAYMENT SEE E45	£0.20
17.12.21	E48	Mr N Harrington	Reimbursement S3i lights	£465.86
17.12.21	E49	SPS	Payroll November	£12.00

**Income**

01.12.21	R	J Chatterton	REFUND OF INCORRECT PAYMENT	£378.45
31.12.21	R	INTEREST	ACCOUNT 2	£0.22

**RESOLVED THAT** the payments be approved.

**182.2 Bank Reconciliation 31<sup>st</sup> December 2021**

The Bank Reconciliation 31<sup>st</sup> December 2021 was received and discussed.

Balance per bank statement as at **31st December 2021**

Account 1	£16,490.66	
Account 2	£8,960.72	
		<b>£25,451.38</b>
Petty cash float (if applicable)	£0.00	£0.00
Less: late payments 31st December 2021	£0.00	£0.00
Add: any un-banked as at 31st December 2021	£0.00	
Net balances as at 31st December 2021		<b>£25,451.38</b>

**The net balances reconcile to the Cash Book as follows:**

**CASH BOOK**

Opening Balance 1st April 2021

Account 1	£11,615.65
Account 2	£8,960.04

**£20,575.69**

Add Receipts up to 31st Dec 2021 £11,379.13  
Less: Payments up to 31st December 2021 £6,503.44

Closing balance per cash book as at **£25,451.38**  
31st December 2021

**RESOLVED THAT** the Bank Reconciliation 31<sup>st</sup> December 2021 be approved.

### **182.3 Quarterly Report 31<sup>st</sup> December 2021**

The Quarterly Report 31<sup>st</sup> December 2021 was received and discussed.

**RESOLVED THAT** the Quarterly Report 31<sup>st</sup> December 2021 be approved.

### **182.4 Grant Request St Michaels Church**

A Grant request had been received from the Offchurch Group for St Michael's Church.

The Council members felt we should proceed legally with regards to the churchyard so a direct contribution was declined but a sponsored event agreed.

**RESOLVED THAT** the Grant request of £500.00 be approved.

### **183. Planning**

To consider any Planning Applications

#### **183.1 Application No: W/21/1940**

**Description:** Works to repair and revise existing single storey rear extension.  
Alterations to existing fenestration comprising repair of existing timber windows and replacement of Georgian timber patio doors. Replacement of existing roof material. Proposed alteration of existing brick arch window to form doorway and Internal works to erect a stud wall.  
**Address:** Wedgewood, 3 Rugby Road, Weston under Wetherley

**RESOLVED THAT:** No comment.

#### **183.2 Application No: W/21/1941/LB**

**Proposal:** Works to repair and revise existing single storey rear extension. Alterations to existing fenestration comprising repair of existing timber windows and replacement of Georgian timber patio doors. Replacement of existing roof material. Proposed alteration of existing brick arch window to form doorway and Internal works to erect a stud wall.  
**Address:** Wedgewood, 3 Rugby Road, Weston under Wetherley

**RESOLVED THAT:** No comment.

**184. Speed Camera Road Safety Partnership**

It was reported that the volunteers had all passed their DBS checks. There were now awaiting the training.

Grant funding was being investigated to purchase the equipment.

**ACTION:** Clerk to talk to neighbouring Speed Watch Team with a view to using their speed gun.

**185. WDC Complaint**

The Chairman updated:

Progress on the play area – following consultation it looked like installation would happen this Spring.

Grass cutting and rubbish bin – this had been progressed.

Expanding parking in St Michael's Close – Consultation had taken place with Gary Fisher, WDC.

Pathway through the limes, unfinished from the developers – this was being dealt with by Gary Fisher, WDC.

**ACTION:** Contact Gary Fisher again for a copy of the s106 Agreement (from 1998) for when the development took place, to review the developers requires for laying the pathway.

Rugby Road Footpath – it was reported that the Rugby Road footpath was very narrow. It was not wide enough for most pushchairs nor for residents who are supported when walking, cannot walk side by side on the path.

Councillor Redford updated that when David Elliston, the previous Localities Officer had surveyed the footpath he had made arrangements for the hedge to be cut back. It was noted that this particular footpath was not meant to be the same size in width as main footpaths. The was classed as a country footpath, which are narrower, to increase the width of the footpath would need costing.

It was confirmed that some of the width had been lost due to the grass verge growing over the footpath, if this was cut back this would help.

It was also reported that the footpaths in Aldermen Way are covered in moss, making them slippery.

**ACTION:**

- (i) A site meeting to be arranged.
- (ii) Councillor Redford would speak to the Localities Officer and do some experimental digging and find the original width.
- (iii) Aldermen Way footpaths to be looked at during the same site visit.

**186. Village Hall Committee & Weston PC**

The Chairman reported that the Landowner Agreement had been drawn up between the WDC, Village Hall Trust and Warwickshire Wildlife Trust for the wildflower planting, and the new orchard. Planting would take place in February and March.

The Memorial bench for Dave Handy had been purchased by the Village Hall Trust and would be sited in the Spring.

Village Hall Verander – planning permission had been granted

**187. Governance**

The following Parish Council Policies had been reviewed and required approval.

1. Internal Financial Control January 2022
2. Asset Register January 2022
3. Risk Assessment January 2022
4. Equal Opportunities Policy January 2022

**RESOLVED THAT** the above Policies be approved.

**188. Councillor's reports and items for future agenda**

Car parking – St Michael's Close (survey to be carried out of the number of cars in the Close)

**189. Next Meeting**

The date of the next meeting was confirmed as 14<sup>th</sup> March 2022 at the Village Hall.

Meeting closed at 7:30pm

SIGNED BY THE CHAIRMAN  
Councillor Nick Harrington

14<sup>th</sup> March 2022