

Weston Under Wetherley Parish Council

Email: westonpcclerk@gmail.com

Website: www.westonunderwetherley.org

PARISH COUNCIL MEETING

10th January 2022

Dear Councillor,

You are hereby summoned to attend the meeting of Weston Under Wetherley Parish Council being held on **17th January 2022 at 6:30pm**. The meeting will be held at Weston Under Wetherley Village Hall. If you are unable to attend, please forward your apologies to westonpcclerk@gmail.com.

J L Chatterton

Jane Chatterton PSLCC

Clerk & RFO

Members of the public and press are welcome to attend

AGENDA

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interests in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the Clerk in advance of the start of the meeting
- 3. Minutes**

To approve the minutes of the Parish Council meeting held on 19th October 2021
- 4. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 5. Councillor's reports and items for future Agenda**

To receive reports from County Councillor Cllr. Wallace Redford and District Councillor Cllr. Valerie Leigh-Hunt.
- 6. Correspondence**

Receive and discuss any correspondence

7. Finance

7.1 to approve payments: -

2021-22

DATE	REF	PAYEE	DETAILS	PAYMENT
18.10.21	E32	SPS	Monthly payroll Sept	£12.00
18.10.21	E33	J Chatterton	Oct Salary Clerk	DPA
18.10.21	E34	HMRC	Tax & NI Clerk	DPA
18.10.21	E35	J Chatterton	Expenses Oct	£32.63
18.11.21	E36	Mrs D Williams	Reimbursement events	£59.20
18.11.21	E37	Mr N Harrington	Bench oil	£15.91
18.11.21	E38	Mr N Harrington	Keys noticeboard	£10.50
23.11.21	E39	J Chatterton	Clerk Salary November	DPA
23.11.21	E40	HMRC	Tax & NI Clerk	DPA
23.11.21	E41	J Chatterton	Expenses Nov	£32.63
23.11.21	E42	SPS	Monthly payroll Oct	£12.00
30.11.21	E43	Danielle Williams	Events reimbursement	£112.48
30.11.21	E44	J Chatterton	Clerk Salay PAYMENT ERROR	£378.45
30.11.21	E45	HMRC	TAX & NI Clerk DEC PAYMENT	£94.40
17.12.21	E46	J Chatterton	Clerk Salary December	DPA
17.12.21	E47	HMRC	ONLY PART PAYMENT SEE E45	£0.20
17.12.21	E48	Mr N Harrington	Reimbursement S3i lights	£465.86
17.12.21	E49	SPS	Payroll November	£12.00

Income

01.12.21	R	J Chatterton	REFUND OF INCORRECT PAYMENT	£378.45
31.12.21	R	INTEREST	ACCOUNT 2	£0.22

7.2 Bank Reconciliation 31st December 2021

Recommendation: Receive and approve the Bank Reconciliation 31st December 2021

7.3 Quarterly Report 31st December 2021

Recommendation: Receive and approve the Quarterly Report 31st December 2021

7.4 Grant Request St Michaels Church

Recommendation: discussion with view to approve

8. Planning

To consider any Planning Applications

8.1 Application No:

W/21/1940

Description:

Proposal

Works to repair and revise existing single storey rear extension. Alterations to existing fenestration comprising repair of existing timber windows and replacement of Georgian timber patio doors. Replacement of existing roof material. Proposed alteration of existing brick arch window to form doorway and Internal works to erect a stud wall.

Address:

Wedgewood, 3 Rugby Road, Weston under Wetherley

9. Speed Camera Road Safety Partnership

Recommendation: Discussion Cllr. Williams to discuss progress with PCSO Ed King.

10. WDC Complaint

Recommendation: Receive an update on progress

11. Village Hall Committee & Weston PC

Recommendation: Discussion and receive an update

12. Governance

Recommendation: receive and approve the following Polices

1. Internal Financial Control January 2022
2. Asset Register January 2022
3. Risk Assessment January 2022
4. Equal Opportunities Policy January 2022

13. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

14. Next Meeting

To confirm the date of the next meeting as 21st March 2022 at the Village Hall