

## Weston Under Wetherley Parish Council

Minutes of the Parish Council Meeting held at 6:30pm,  
10<sup>th</sup> July 2023 Weston Under Wetherley Village Hall

**Present:**

Councillor Dr Tim Robbins (Chairman)  
Councillor Rachel Tighe

Councillor Nick Wylie  
Councillor Pippa Jamie

**In Attendance:**

Clerk & RFO Jane Chatterton

WCC 0

WDC Councillor Rebecca Noonan

Public: 0

**316. Apologies**

Apologies for absence were received from Councillor Wallace Redford, WCC.

**317. Councillor Resignation**

It was noted that Danielle Riley had resigned as Parish Councillor. She was moving away to take up a new position.

**ACTION:**

- (i) Clerk to notify WDC and start the recruitment process.
- (ii) Letter of thanks and flowers to be sent the Danielle in recognition of her contribution to the Parish Council.

**318. Declarations of Interest:**

There were no declarations of interest.

**319. Councillor Co-option**

**ACTION:** re-run the advert for co-option process to fill the vacancy following the May Election.

**320. Minutes**

The minutes of the Parish Council meeting held on 30<sup>th</sup> May 2023 were received and discussed.

Amendments are:

- HS2 application for further funding
- Landownership of play field – could PC lease or buy the land from WDC
- Padel Court
- Solar panels – shade, and powering the park

**RESOLVED THAT** the minutes of the meeting held on 30<sup>th</sup> May 2023 be approved subject to the updates.

**321. Matters Arising**

There were no matters arising not listed on the agenda.

**322. Public participation: To adjourn to allow public participation.**

There were no members of the public present.

**323. Councillor’s reports and items for future Agenda**

**WDC update - Councillor Rebecca Noonan**

No Mow May -

**ACTION:** agenda item for January’s meeting to survey areas and to go to residents. Include in the newsletter.

Padlock on the gate to the play area

**ACTION:** Councillor Noonan to look into.

**324. Correspondence**

All updates from Councillor Redford had been circulated. Nothing further to discuss.

**325. Finance**

325.1 to approve payments: -

**2023-24**

DATE	REF	PAYEE	DETAILS	AMOUNT
16.05.23	E13	J Chatterton	Clerk Salary May	DPA
16.05.23	E14	HMRC	Tax & NI May	DPA
16.05.23	E15	SPS	Payroll Invoice 10650	£12.94*
25.05.23	E16	J Chatterton	Zoom part payment	£28.78
25.05.23	E17	HSBC	Bank Charges	£5.00
09.06.23	E18	J Chatterton	Clerk Salary June	DPA
09.06.23	E19	HMRC	Tax & NI June	DPA
09.06.23	E20	J Chatterton	Expenses June	£44.00
09.06.23	E21	Top Source	Topsorce Payroll provider Inv 002036	£12.94*
20.06.23	E22	HSBC	Bank Charges	£5.00
01.07.23	E23	SLCC	Training BK211100-1	£54.00*
01.07.23	E24	WALC	Training 441 TR	£36.00*

\*inc VAT

**RESOLVED THAT** the payments be approved and the income noted.

**325.2 Transfer of Funds**

**RESOLVED THAT** it was agreed to transfer £7,000 from the current account into the savings account.

**325.3 Bank Reconciliation 30<sup>th</sup> June 2023**

The Bank Reconciliation 30<sup>th</sup> June 2023 was received and discussed.

30th June 2023		
Account 1	£20,072.91	
Account 2	£9,035.17	
		<b>£29,108.08</b>
Petty cash float (if applicable)	£0.00	£0.00
Less: late payments 30th June 2023	£0.00	£0.00
Add: any un-banked as at 30th June 2023	£0.00	
Net balances as at 30th June 2023		<b>£29,108.08</b>

**The net balances reconcile to the Cash Book as follows:**

**CASH BOOK**

Opening Balance 1st April 2023		
Account 1	£17,009.52	
Account 2	£9,003.01	
		<b>£26,012.53</b>
Add Receipts up to 30th June 2023	£5,458.16	
Less: Payments up to 30th June 2023	£2,362.61	
Closing balance per cash book as at 30th June 2023		<b>£29,108.08</b>

**RESOLVED THAT** the Bank Reconciliation 30<sup>th</sup> June 2023 be approved.

**325.4 Quarterly Report 30<sup>th</sup> June 2023**

The Quarterly Report 30<sup>th</sup> June 2023 was received and discussed.

**RESOLVED THAT** the Quarterly Report 30<sup>th</sup> June 2023 be approved.

**326. Bank Account**

The signatories on the HSBC bank accounts need updating.

**RESOLVED THAT:**

- (i) Previous parish councillors (Nick Harrington, John Hammon, Micheal Charles Desborough Arnold and Pam Redford) be removed.
- (ii) Councillors Rachel Tighe and Tim Robbins be added.
- (iii) Councillor Tighe and Robbins to provide the Clerk with the information required to enable the mandate to be updated.
- (iv) Complete mandate at September's meeting.

**327. Grant Application – Churchyard mowing**

A grant application had been received from St Michaels Church for the sum of £500.00 towards mowing costs.

Further to NALC guidance it was noted that Parish Councils are prohibited from providing funds to any religious building. The powers in the 1894 Act prohibit parish council involvement in the property relating to the affairs of the church eg the maintenance or improvement of buildings or land or contribution to the costs.

**RESOLVED THAT:**

- (i) the Parish Council follows the NALC guidance and the 1894 Act and not make the mowing grant.
- (ii) the Parish Council offer to pay the Church (£500) to host a CCTV camera on the pole outside the Church.
- (iii) Councillor Robbins to discuss further with Jane Inman and Stephen Evans.

**328. Purchase of Dog poo bag dispenser**

**RESOLVED THAT:**

- (i) Agreed to purchase 2 dog poo bag dispensers, in green.
- (ii) Councillors Tighe and Wylie to provide location details and information for brackets.

**329. Area at the top of St Michael's Close**

The trees at the top of St Michael's Close needed re-staking and tidying around their bases.

**RESOLVED THAT:**

- (i) Clerk to engage a contractor to carry out the work to re-stake the trees and surround in bark.
- (ii) Clerk to purchase bulbs to the value of £100.00 to be planted in the area.
- (iii) PC hose pipe to be retrieved.

**330. Speed monitoring equipment**

The PC had approved to meet the expenditure of installing speed monitoring equipment on the Rugby Road at a previous meeting.

**ACTION:** Councillor Robbins to progress with Councillor Redford.

**331. Sabin Drive Play Area**

**ACTION:** Clerk to liaise with Helen Hancox at WDC for an update on the play area installation.

**332. Planning**

Nothing to discuss.

**333. Task Groups**

It was agreed that the following councillors would be Task Group leads:

Planning - Councillor Wylie

**ACTION:** Clerk to look for training courses.

Highways – Councillor Jamie

**334. CCTV**

**ACTION:** agenda item for September's meeting.

**335. Parking in St Michael's Close**

**ACTION:** Councillor Wylie to contact Councillor Noonan.

**336. St Michael's Close garages**

**ACTION:** agenda item for September's meeting.

**337. HS2**

The next PC update was scheduled for 4<sup>th</sup> September at 6pm.

All Councillors would be interested in attending the trip being offered subject to the dates and times.

**ACTION:**

- (i) Consultation with parishioners to include 3 ideas:
- Ideas of what residents would like to include
  - 3 options

**338. Wildflower signage**

HS2 had agreed to provide the stakes for the signage.

**ACTION:** Councillor Robbins to collect.

**339. Councillor's reports and items for future agenda**

Footpaths blockage all throughout the village

**ACTION:** raise the issue again with WDC/WCC.

Blocked drains –

**ACTION:** raise with Jeff Morris at WCC.

**Agenda items:**

- HS2 application for further funding
- Landownership of play field – could PC lease or buy the land from WDC
- Padel Court installation
- Solar panels – shade, and powering the park

**340. Next Meeting**

The date of the next meeting was confirmed as 18<sup>th</sup> September 2023 at the Village Hall.

Meeting closed at 20:10pm

SIGNED BY THE CHAIRMAN  
Councillor Tim Robbins

18<sup>th</sup> September 2023