

# Weston Under Wetherley Parish Council

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## PARISH COUNCIL MEETING

3<sup>rd</sup> July 2023

Dear Councillor,

You are hereby summoned to attend the meeting of Weston Under Wetherley Parish Council being held on 10<sup>th</sup> July 2023 at 6:30pm. The meeting will be held at Weston Under Wetherley Village Hall. If you are unable to attend, please forward your apologies to [westonpcclerk@gmail.com](mailto:westonpcclerk@gmail.com).

*J L Chatterton*

Jane Chatterton CILCA PSLCC

Clerk & RFO

*Members of the public and press are welcome to attend*

### A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interests in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the Clerk in advance of the start of the meeting
- 3. Minutes**  
To approve the minutes of the Parish Council meeting held on 30<sup>th</sup> May 2023
- 4. Matters Arising**  
Update on items not listed as agenda items
- 5. Public participation:** To adjourn to allow public participation.  
Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Councillor's reports and items for future Agenda**  
To receive reports from County Councillor Cllr. Wallace Redford and District Councillor Cllr. Rebecca Noonan
- 7. Correspondence**  
Receive and discuss any correspondence
- 8. Finance**
  - 8.1 to approve payments: -  
**2023-24**

DATE	REF	PAYEE	DETAILS	AMOUNT
16.05.23	E13	J Chatterton	Clerk Salary May	DPA
16.05.23	E14	HMRC	Tax & NI May	DPA
16.05.23	E15	SPS	Payroll Invoice 10650	£12.94*
25.05.23	E16	J Chatterton	Zoom part payment	£28.78
25.05.23	E17	HSBC	Bank Charges	£5.00
09.06.23	E18	J Chatterton	Clerk Salary June	DPA
09.06.23	E19	HMRC	Tax & NI June	DPA
09.06.23	E20	J Chatterton	Expenses June	£44.00

09.06.23	E21	Top Source	Topsource Payroll provider Inv 002036	£12.94*
20.06.23	E22	HSBC	Bank Charges	£5.00
01.07.23	E23	SLCC	Training BK211100-1	£54.00*
01.07.23	E24	WALC	Training 441 TR	£36.00*

\*inc VAT

## 2022-23

### INCOME

DATE	REF	PAYEE	DETAILS	AMOUNT
30.06.23	R	HSBC	Interest Account 2	£32.16

#### 8.2 Bank Reconciliation 30<sup>th</sup> June 2023

**Recommendation:** receive and approve

#### 8.3 Quarterly Report 30<sup>th</sup> June 2023

**Recommendation:** receive and approve

#### 9 Bank Account

**Recommendation:** Change of signatories

#### 10. Grant Application – Churchyard mowing

**Recommendation:** discussion

#### 11. Purchase of Dog poo bag dispenser

**Recommendation:** discussion with view to purchase

#### 12. Purchase of bulbs

**Recommendation:** discussion with view to purchase

#### 13. Speed monitoring equipment

**Recommendation:** discussion with view to approve meeting the cost of installing speed monitoring equipment

#### 14. Sabin Drive Play Area

**Recommendation:** receive an update

#### 15. Planning

To consider any Planning Applications

#### 16. CCTV

**Recommendation:** discussion

#### 17. Parking in St Michael's Close

**Recommendation:** discussion

#### 18. St Michael's Close garages

**Recommendation:** discussion

#### 19. HS2

**Recommendation:** discussion

#### 20. Wildflower signage

**Recommendation:** discussion

#### 21. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

#### 22. Next Meeting

To confirm the date of the next meeting as 18<sup>th</sup> September 2023 at the Village Hall