

## Weston Under Wetherley Parish Council

Minutes of the Parish Council Meeting held at 7:00pm,  
23<sup>rd</sup> February 2021 via Zoom

**Present:**

Councillor Carolyn Bloom (Vice Chairman)	Councillor Rachel Tighe
Councillor Nick Harrington (Chairman)	Councillor Ian Prosser
Councillor Danielle Williams (part)	

**In Attendance:**

Clerk & RFO	Jane Chatterton
Warwickshire County Council:	Councillor Wallace Redford
Warwick District Council:	Councillors Valarie Leigh-Hunt

Public: 1

**92. Apologies**

Apologies for absence were received from Councillor Mandie Bradshaw.

**93. Declarations of Interest:**

There were no declarations of interest.

**94. Minutes**

The minutes of the Parish Council meeting held on 26<sup>th</sup> January 2021 were discussed.

**RESOLVED THAT** the minutes of the Parish Council meeting held on 26<sup>th</sup> January 2021 were approved.

**95. Matters Arising**

There were no matters arising that were not listed on the agenda.

**96. Public participation**

There were no members of the public present who wished to speak.

**97. Councillor's reports and items for future Agenda**

**WCC Update**

Councillor Redford reported that he continued to provide information to the Clerk for circulation to councillors. These were gratefully received.

Covid-19 – it was noted that in the past 24 hours there had been no reported deaths due to Covid-19 throughout the County. The reported rate in the over 60s was falling across the District and County.

Four Leamington Wards and Witnash were in the top 10 with Brunswick in the top 5 for infection rates.

The lateral flow testing centre at Pound Lane held the highest attendance rate in the County with over 19,000 tests having taken place. The facility was very well run.

The new vaccination centre at Stoneleigh Park was now open. Appointments were available via booking only. It was reported that the centre was well used.

Laptops – over 3,000 laptops had been set up and donated to children who required help with getting online for home schooling.

Megalab, Leamington – the new Megalab in Leamington had started advertising their vacancies. Information was available on their website.

### WDC Update

Grants - Councillor Leigh-Hunt updated that WDC had provided many business-related grants, this had impacted on WDC's financial balances.

The new Giga Factory – if successful this would be close to Coventry but under Warwick District. This had the potential to provide a large number of jobs. This would be discussed at the Planning Committee shortly.

WDC budget – the budget for 2021-22 had been drawn up and would be discussed at February's meeting.

### 98. Correspondence

#### 98.1 Grant application

A Grant request had been received from Friends of St Michael's Church for the sum of £500.00.

#### RESOLVED THAT

- (i) the grant application of £500.00 be paid.
- (ii) The Parish Council would make a further donation of £500.00 to pay for the installation of an outside tap to allow members of the public to use.

#### 98.2 HS2 Representative

Councillor Harrington has received a request from HS2 for an applicant to become a community representative. Councillor Prosser to investigate.

The Parish Council noted that HS2 continue to provide regular updates via its local website and that the PC have no intention of reproducing an existing public resource.

### 99. Finance

99.1 to approve payments: -

DATE	REF	PAYEE	DETAILS	PAYMENT
29.01.21	E49	J Chatterton	Clerk Salary January	DPA
29.01.21	E50	HMRC	Tax payment collected from Clerk - January	£94.60
29.01.21	E51	N Harrington	Reimbursement	£100.00
29.01.21	E52	J Chatterton	Expenses January	£47.53
29.01.21	E53	ICO	Membership	£35.00

**RESOLVED THAT** the payments be approved.

## 99.2 Bank Signatories

It was noted that a further bank signatory for the Parish Council accounts was required.

### RESOLVED THAT:

- (i) Councillor Danielle Williams be added as an account signatory.
- (ii) Clerk to complete the necessary mandate form.
- (iii) Process to be completed after lockdown.

## 100. Internal Auditor for AGAR 2020-21

The Parish Council accounts were required to be internally audited by a suitably qualified, independent and competent Auditor.

It was proposed that Mrs Louise Best be appointed, Louise had carried out the Internal Audit in previous years, was both competent and very thorough.

**RESOLVED THAT** Louise Best be appointed as the Internal Auditor for the AGAR 2020-21.

## 101. Planning

Nothing to discuss.

## 102. Governance

The following Policies and Procedures had been reviewed.

- Internal Financial Control Feb 2021
- Asset Register Feb 2021
- Risk Assessment Feb 2021

**RESOLVED THAT** the above policies be approved.

## 103. WDC Complaint

Following the formal complaint sent to Chris Elliott in October 2020 a progress report was discussed.

Pathway – a meeting would take place with Councillor Carolyn Bloom and Councillor Wallace Redford.

Waste bin – the bin had been installed.

It was noted that Viola had lost the contract.

Epicormic growth – this was being progressed by Councillor Mandie Bradshaw.

Overgrown bushes, Hancox Close – WDC had agreed that this was their responsibility and would carry out the work. Councillor Mandie Bradshaw would monitor.

Playground – a Microsoft Teams meeting with Helen Hancox, WDC Green Spaces had been arranged for Wednesday 10th March 2021 at 11:00 am.

Pollution from bonfires – no response from the Environmental Health email address. WDC seem unconcerned.

It was noted that Zoe Court had emailed Councillor Leigh-Hunt today with updates but had not copied in the Parish Council.

**ACTION:** Councillor Harrington and Councillor Valerie Leigh-Hunt would hold a zoom meeting to progress.

**104. Progress with Playing Area refresh**

No update.

**105. Village Hall – gate installation**

It was reported that the Village Hall Meeting had been postponed until the 8<sup>th</sup> of March 2021.

A quotation to install the gates had been accepted. No date for installation was known.

**106. Website**

Councillor Harrington updated that he had created the new Parish Council website. The current BTCK website would be closed by BT on 21<sup>st</sup> May 2021. A redirect facility would be installed.

**ACTION:** Website content to be sent to Councillor Harrington.

**107. Councillor's reports and items for future agenda**

Further bin

Councillor Rachel Tighe request that a further bin be installed in the playground.

**ACTION:** Councillor Harrington to liaise with Councillor Leigh-Hunt. (has asked Councillor Prosser to progress).

Replacement of Village Gates – agenda item for the next meeting.

Speedwatch – Councillor Danielle Williams updated that she had liaised with PCSO Ed King and training for councillors and residents in the speedwatch team would take place as soon as Covid-19 restrictions easing allowed.

Walkway through lime trees – it was reported that the original stones forming the walkway through the lime trees required finishing with an environmentally friendly material.

**108. Next Meeting**

The date of the next meeting was confirmed as Tuesday 27<sup>th</sup> April 2021, including the Annual Parish Meeting.

Meeting closed at 8:05pm