**Weston Under Wetherley Parish Council**

Email: westonpclerk@gmail.com

Website: [www.westonunderwetherleypc.org](http://www.westonunderwetherleypc.org/)

**PARISH COUNCIL MEETING**

10th January 2022

Dear Councillor,

You are hereby summoned to attend the meeting of Weston Under Wetherley Parish Council being held on **17th January 2022 at 6:30pm**. The meeting will be held at Weston Under Wetherley Village Hall. If you are unable to attend, please forward your apologies to [westonpclerk@gmail.com](mailto:westonpclerk@gmail.com).

**J L Chatterton**

Jane Chatterton PSLCC

Clerk & RFO

*Members of the public and press are welcome to attend*

**A G E N D A**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
3. Councillors are reminded of the need to keep their Register of Interests form up to date
4. To declare any Disclosable Pecuniary interests in agenda items and their nature
5. To declare any Other Disclosable Interests in items on the agenda and their nature
6. Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the Clerk in advance of the start of the meeting
7. **Minutes**

To approve the minutes of the Parish Council meeting held on 19th October 2021

1. **Public participation:**  To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

1. **Councillor’s reports and items for future Agenda**

To receive reports from County Councillor Cllr. Wallace Redford and District Councillor Cllr. Valerie Leigh-Hunt.

1. **Correspondence**

Receive and discuss any correspondence

**7. Finance**

7.1 to approve payments: -

**2021-22**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DATE** | **REF** | **PAYEE** | | **DETAILS** | **PAYMENT** |
| 18.10.21 | E32 | | SPS | Monthly payroll Sept | £12.00 |
| 18.10.21 | E33 | | J Chatterton | Oct Salary Clerk | DPA |
| 18.10.21 | E34 | | HMRC | Tax & NI Clerk | DPA |
| 18.10.21 | E35 | | J Chatterton | Expenses Oct | £32.63 |
| 18.11.21 | E36 | | Mrs D Williams | Reimbursement events | £59.20 |
| 18.11.21 | E37 | | Mr N Harrington | Bench oil | £15.91 |
| 18.11.21 | E38 | | Mr N Harrington | Keys noticeboard | £10.50 |
| 23.11.21 | E39 | | J Chatterton | Clerk Salary November | DPA |
| 23.11.21 | E40 | | HMRC | Tax & NI Clerk | DPA |
| 23.11.21 | E41 | | J Chatterton | Expenses Nov | £32.63 |
| 23.11.21 | E42 | | SPS | Monthly payroll Oct | £12.00 |

CONTINUE

**7.2 Bank Reconciliation 31st December 2021**

**Recommendation**: Receive and approve the Bank Reconciliation 31st December 2021

**7.3 Quarterly Report 31st December 2021**

**Recommendation**: Receive and approve the Quarterly Report 31st December 2021

**7.4 Grant Request St Michaels Church**

**Recommendation:** discussion with view to approve

1. **Planning**

To consider any Planning Applications

1. **Speed Camera Road Safety Partnership**

**Recommendation**: Discussion Cllr. Williams to discuss progress with PCSO Ed King.

1. **WDC Complaint**

**Recommendation**: Receive an update on progress

1. **Village Hall Committee & Weston PC**

**Recommendation**: Discussion and receive an update

1. **Governance**

**Recommendation**: receive and approve the following Polices

1. Internal Financial Control January 2022
2. Asset Register January 2022
3. Risk Assessment January 2022
4. Equal Opportunities Policy January 2022
5. **Councillor’s reports and items for future agenda**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

1. **Next Meeting**

To confirm the date of the next meeting as 21st March 2022 at the Village Hall