

Weston Under Wetherley Parish Council

Minutes of the Parish Council Meeting held at 7:15pm,
14th May 2019, Village Hall

Present:

Councillor Carolyn Bloom
Councillor Mandie Bradshaw
Councillor Nick Harrington (Chairman)

Councillor Andy Smith (Vice Chairman)
Councillor Rachel Tighe
Councillor Danielle Williams

In Attendance:

Clerk & RFO Jane Chatterton
Warwickshire County Council: Councillor Wallace Redford
Warwick District Council: Councillor Valerie Leigh-Hunt

Public: 0

148. Apologies

There were no apologies for absence.

149. Declarations of Interest:

Councillor Harrington declared an interest as he is a member of the Village Hall Trust Committee.

150. Public participation

There were no members of the public present.

151. Minutes of the meeting held on 9th April 2019

The Minutes of the meeting held on the 9th April 2019 were discussed.

RESOLVED THAT the minutes of the meeting held on 9th April 2019 were approved.

152. Matters Arising

123. Reformatory

Jeff Arnold (previous WUW Councillor) had been working on a project to produce a plaque displaying information in relation to the Reformatory. Discussion took place in relation to continuing the work.

ACTION: Councillor Bloom to liaise with Jeff Arnold to continue the project.

132. Cycleway & HS2

Despite several attempts to obtain the agreement in "principal" from the landowner, no progress had been made with the cycleway.

ACTION: Clerk to contact the landowner again.

135. Protection of Fruit Trees in the Orchard

Dave Moorcroft had been engaged to carry out work and install protection to the trees in the Orchard.

ACTION: Clerk to contact Dave Moorcroft to see if the work had been carried out.

153. Councillor's reports and items for future Agenda

Councillor Wallace Redford

It was reported that the Warwickshire East Community Form meeting would take place on 19th June. Applications for grants should be submitted by 22nd May.

Cycleway and HS2

Councillor Redford updated further on the attempt to install the cycleway. Meetings had taken place with parish councillors and Belfour Beatty, who had confirmed the project could be a possibility if the parish council could obtain the landowners agreement in principal. Unless this was given the parish council could not submit an application to the HS2 Community Fund.

Footpaths

Repairs to footpaths were still to be completed.

ACTION: Councillor Redford would contact the Area Surveyor for a list of outstanding work and then forward the information to the Clerk.

HS2 Bulletin

Drop in Sessions would take place:

Stoneleigh village hall	15 th May	3pm to 5pm
Weston village hall	15 th May	6pm to 8pm
The Kenilworth Centre	21 st May	6pm to 8pm
Ufton village hall	30 th May	6pm to 8pm
Leamington Spa Town Hall	6 th June	10am to 6pm

Further information could be found at www.hs2.commonplace.is

WCC Precept Increase

Councillor Wallace Redford updated that WCC had increased the precept by 3%, the Government had given County Councils opportunity to increase the precept by another 2% to pay towards Adult Social Care, therefore the precept would increase by 5%.

Adult Social Care costs would rise to £7m and children's social care to £6.4%.

Road Traffic Collision – Rugby Road, Weston-under-Wetherley – 12th February 2019

WCC had agreed to install road warning signage.

ACTION: Councillor Redford to check when this would be installed.

Warwick District Councillor – Councillor Valerie Leigh-Hunt

The Chairman welcomed Councillor Leigh-Hunt to her first Parish Council meeting and congratulated her on her appointment.

Councillor Leigh-Hunt updated that following the elections WDC had no overall control, and was a hung council.

WDC's Annual Meeting would take place on 15th May when a Chairman and Vice-Chairman would be appointed.

ACTION: Clerk to send a list of meeting dates to Councillor Leigh-Hunt.

154. Correspondence

Training Courses

It was reported that WALC were running training courses, aimed at newly elected parish council councillors. The details were as follows:

“Off to a Flying Start” Events in June. An Introduction for Councillors and Clerks aimed at newly elected Councillors, or those who have not previously attended training, and newly appointed Clerks and Council Officers, these events would give an overview of what a Parish Council was and its statutory duties and powers

Registration for these events was now open. Although these sessions were free to member councils, delegates must still be registered via the website in order to monitor numbers for capacity and catering reasons.

Wed 5 Jun 2019 6:30 pm	Alderminster Village Hall
Thu 6 Jun 2019 6:30 pm	Great Alne & Kinwarton Memorial Hall
Tue 11 Jun 2019 6:30 pm	Radford Semele Community Hall
Wed 12 Jun 2019 6:30 pm	Nether Whitacre Village Hall
Thu 20 Jun 2019 6:30 pm	Wolston Leisure & Community Centre
Sat 22 Jun 2019 9:30 am	Lapworth Village Hall

RESOLVED THAT Councillors would consider the dates and request the Clerk to book them a place.

155. Finance

155.1 to approve payments: -

Payments (Current Account)					
Date		Reference	Payee	Details	Value
14.05.19	E6	BACS	J Chatterton	Clerk's Salary May 2019	
14.05.19	E7	BACS	HMRC	May's Tax Payment for Clerk	£92.00
14.05.19	E8	BACS	J Chatterton	Office allowance & expenses May	£10.00
14.05.19	E9	BACS	Zurich	Parish Insurance	£180.32
14.05.19	E10	BACS	J Chatterton	Reimbursement APM	£83.44
14.05.19	E11	BACS	Louise Best	Internal Audit fee	£120.00
14.05.19	E12	BACS	J Chatterton	SLCC Reimbursement Partial	£75.00
14.05.19	E13	BACS	SPS	Payroll	£102.00

Receipts (Current Account)					
Date		Reference	Payee	Details	Value
24.04.19	R1		WDC	Half Yearly precept	£5,450.00

RESOLVED THAT the payments be approved, and receipts noted.

156. Audit Update

Following the completion of Annual Governance and Accountability Return 2018-19 at April's meeting the Clerk updated that the accounts had now been internally audited by Louise Best a competent and independent auditor. Her report was discussed.

156.1 Publication Requirements

The Parish Council was required to publish various documents on the PC website by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

These documents included:

- Certificate of Exemption, page 3
- Annual Internal Audit Report 2018/19, page 4
- Section 1 – Annual Governance Statement 2018/19, page 5
- Section 2 – Accounting Statements 2018/19, page 6
- Analysis of variances
- Bank reconciliation
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

RESOLVED THAT the AGAR process be completed subject to the Clerk adding the documents to the website and the Certificate of Exemption being sent to the External Auditor.

156.2 Notice of Public Rights

The Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return of the Accounts for the Year Ended 31st March 2019 was a requirement under the Local Audit and Accountability Act 2014 Section 26 and 27, The Accounts and Audit Regulations 2015 (S1 2015/234).

It was noted that the inspection period must be 30 working days inclusive and must include the first 10 working days of July, therefore the Notice would commence on **Monday 17th June – Friday 26th July 2019**.

RESOLVED THAT the Clerk & RFO prepare the notice to be displayed on the PC website and Noticeboards.

157. Parish Council Insurance

The Clerk reported that the Parish Council Insurance was due for renewal.

The renewal policy had been reviewed and it was recommended to renew with the current provider.

RESOLVED THAT the Parish Council Policy be renewed at a cost of £180.32.

158. Planning

There were no planning applications for consideration.

159. Councillor's reports and items for future agenda

Playing Field

Councillor Harrington updated that he continued to work with WDC in relation to the installation of the fence around the playing field.

Trees

Councillor Harrington had requested WDC's Forestry dept (Gavin Callard) to look at some trees in the village that needed their suckers trimming and dead branches removed. This was a safety issue.

Potholes

Several potholes had been reported. The layby opposite St Michael's Church required repair and large potholes had appeared.

ACTION: Ascertain who owned the layby.

160. Next Meeting

It was confirmed that the date of the next parish council meeting was Tuesday 25th June 2019 at the Village Hall.

Meeting closed at 8:00pm