

Weston under Wetherley Parish Council Meeting

Monday 25th January 2016

To all members of the Council

You are summoned to attend a meeting in the Village Hall on Monday 25th January 2016 at 7.30pm for the purpose of transacting the following business.

Maria Norman, Clerk to the Parish Council. Contact westonpcclerk@gmail.com

Members of the public are welcome to attend

Agenda

1. **Apologies:** to receive apologies
2. **Declarations of interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any personal and pecuniary interests in items on the agenda and their nature. (Councillors with disclosable pecuniary interests must leave the room for the relevant items).
3. **Minutes:** To approve the minutes of the meetings of the Council on the 16th November 2015 and the 21st December 2015.
4. **Progress reports:** a) Clerk and councillors
5. **Action list:** to review the action list.
6. **Internal review:** to receive the committee's report on the internal review conducted on the 20th January 2016.
7. **Letter to MP:** to consider writing to Jeremy Wright, MP regarding the application of the Freedom of Information Act to small parish councils.
8. **Clean for the Queen:** to consider participating in the event organised by Keep Britain Tidy.
9. **Neighbourhood Development Orders:** to consider the feasibility of drawing up a Neighbourhood Development Order.

- 10. Nomination for attendance at the Royal Garden Party:** to consider nominations for a councillor and companion to attend the Royal Garden Party in June 2016.
- 11. Grant Application fund:** to consider the application for funding received from Weston Cinema Club.
- 12. Recording policy:** to consider adopting the protocol document previously circulated detailing the Council's policy on recording of Parish Council meetings.
- 13. Draft precept:** to consider the proposals outlined in the draft precept and finalise the precept request.
- 14. Finance:** to authorise and approve the following payments:
- i) Clerk's salary November £***
 - ii) Clerk's expenses November £***
 - iii) Weston Film Club grant £260.00
 - iv) Clerk's salary December £***
 - v) Clerk's expenses December £***
 - vi) Weston Village Hall £40.00
 - vii) St. Michael's internet cafe £85.00
 - viii) Mrs J Goode £30.00
 - ix) HMRC £***
 - x) Data Protection Registration £35.00
 - xi) Amazon (recording equipment) £20.00
- 15. Planning applications:** to consider i) the following planning application and any others that may be received: W/16/0062 Wethele Manor Farm – application for prior approval of a grain store, and ii) to note the decision made in respect of planning application W/15/1880 Glebe House.
- 16. Business from members of the public** (that has been notified to the Clerk the Tuesday before the meeting).
- 17. Councillors' reports and items for future agenda:** each Councillor is invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 18. Correspondence list**
- 19. Signing of cheques and payment list**

A handwritten signature in dark ink, appearing to read 'N. Norman', is written at the bottom of the page.

