

# Weston under Wetherley Parish Council Meeting

Monday 9<sup>th</sup> May 2016

## To all members of the Council

You are summoned to attend a meeting in the Village Hall on Monday 9<sup>th</sup> May 2016 to follow the Annual Meeting of the Parish Council at 7.30pm for the purpose of transacting the following business.

Maria Norman, Clerk to the Parish Council. Contact [westonpclerk@gmail.com](mailto:westonpclerk@gmail.com)

Members of the public are welcome to attend

## Agenda

1. **Apologies:** to receive apologies
2. **Declarations of interest:**
  - a) Register of interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any personal and pecuniary interests in items on the agenda and their nature. (Councillors with disclosable pecuniary interests must leave the room for the relevant items).
3. **Minutes:** To approve the minutes of the meetings of the Council on the 4<sup>th</sup> April 2016.
4. **Progress reports:** a) Clerk: i) Community Payback scheme ii) Landowners' agreement re Princethorpe Woodlands Living Landscape Project b) Cllr Tighe: report on parking situation St. Michael's Close.
5. **Action list:** to review the action list.
6. **Annual Return:** a) to receive the internal auditor's report b) to approve the Annual Governance Statement, c) to approve the Accounting Statements
7. **Insurance:** to renew the insurance premium with Zurich Insurance
8. **Grant to St. Michael's Church:** to consider a contribution to the maintenance of St. Michael's churchyard.

**9. Finance:** to authorise and approve the following payments:

- i) Clerk's salary April £\*\*\*
- ii) Clerk's expenses April £\*\*
- iii) Insurance premium Zurich Insurance - £183.85
- iv) Grant to St. Michael's Church - £550.00
- v) M. Fairbotham (internal audit) - £90.00
- vi) M. Norman (travel costs) - £11.80
- vii) P. Haine (printing costs) - £12.60
- viii) B. Roberts (expenses APM) – £44.17
- ix) ParishCouncil.net (website maintenance) - £300.00

**10. Planning applications:** to consider any planning applications that may be received and to receive the results of any planning applications.

**11. Business from members of the public** (that has been notified to the Clerk the Tuesday before the meeting).

**12. Councillors' reports and items for future agenda:** each Councillor is invited to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**13.** Correspondence list

**14.** Signing of cheques and payment list

A handwritten signature in black ink, appearing to read 'M. Norman', is written in a cursive style.

