

**Weston under Wetherley Parish Council**  
Ordinary Parish Council Meeting

Wednesday 25<sup>th</sup> February 2015  
Weston under Wetherley Village Hall 7 pm

Present: Cllr Miss B Roberts (Chairman)  
Cllr Mr P Haine (Vice Chairman)  
Cllr Mrs S Chambers  
Cllr Mrs B Boardman  
Cllr Mr S Richards  
Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: Cllr Wallace Redford and 3 members of the public

1	<b>Apologies</b>  Apologies for absence were received from Cllr Rob Atkinson, Cllr Norman Pratt and Cllr John Hammon.	
2	<b>Declarations of interest</b>  The Chairman declared an interest in relation to item 14 (W/15/0161) on the agenda.	
3	<b>Minutes of the ordinary meeting of the Council on the 14<sup>th</sup> January 2015</b>  The minutes of the ordinary meeting on the 14 <sup>th</sup> January were unanimously agreed as an accurate record and signed by the Chairman.	
4	<b>Progress Reports:</b> <b>Clerk: i) Flooding problems:</b> The work carried out on the Hunningham bend appears to be satisfactory and the problem of standing water resolved. Councillors commented that blocked gullies alongside the road are still causing an overflow of water in heavy rain. Cllr Redford advised that gully cleaning could not take place until all the excavation work had been completed. The road would be resurfaced at a later date after the repair work had been allowed to settle. The clerk also reported that work on the lay by beside Garryvoe Lodge was scheduled to commence on the 4 <sup>th</sup> March. <b>ii) Transparency Code:</b> The clerk advised the Council that financial reports, end of year accounts and bank reconciliations, Annual Governance Statement and internal audits would all need to be published on the website from July 2015 onwards. <b>iii) proposed habitat improvement site update:</b> The clerk reported that letters had been sent to the six owners of properties nearest to Bostock Crescent requesting their views on the proposed habitat improvement. To date one reply had been received, which expressed support for the scheme. <b>iv) Parish Council Emergency Plan update:</b> The clerk reported that she had requested a copy of the new Emergency Plan template and would circulate it to Councillors once it was received. The CSW resilience team are willing to attend a Council meeting to explain the	MN

	<p>new template and provide guidance on any resilience matter.</p> <p><b>b) Cllr Haine: i) update on HS2 Select Committee</b></p> <p>Cllr Haine's full report on his appearance before the Select Committee had already been published on the website. He commented that Jeremy Wright MP, in his appearance before the Select Committee, had made an excellent and persuasive presentation outlining his criticisms of the designs of the line. Cllr Haine was still awaiting a response from the Select Committee.</p> <p><b>ii) report on tree felling beside St. Michael's Church:</b></p> <p>Cllr Haine reported that 33 trees, some of which were perfectly healthy, had been felled on the bank beside the church, an area which was being managed by the Wildlife Conservation Group with the permission of the landowner. No notice had been given to the Parish Council. The Forestry Department of Warwickshire County Council had carried out this work on the instructions of the Highways authority. Considerable damage had been done to the wildlife flower seeds by wood chippings sprayed all over the bank. The Conservation Group were very disheartened that their conservation efforts had been undone and requested the support of the Parish Council in requesting the County Council to alleviate at least some of the damage. Cllr Haine said that on investigation he had been informed of the County Council's belief that the land in question was in fact, owned by them. The issue of ownership was not one which could concern the Parish Council, but if the County Council's belief is correct, the Conservation Group would need permission from them for a "right to cultivate" the land.</p> <p><b>iii) update on revised Parish Plan</b></p> <p>About 40 members of the public had attended the Parish Plan meeting on the 13<sup>th</sup> December 2014. Questionnaires had been delivered to all houses in the village and the results were being analysed. The Parish Plan Steering Committee were to meet again on the 5<sup>th</sup> March to assess the results and decide whether fresh survey work was necessary. Views expressed during the meeting indicated that there was overwhelming support for creating a footpath/ cycle way between Weston and Cubbington. An update of the Parish Plan would be published in April.</p>	
5	<p><b>District and County Council maintenance work:</b></p> <p>a) It was unanimously resolved to apply for a "right to cultivate" from Warwickshire County Council in order to continue managing the bank between St. Michael's Church and Garryvoe Lodge.</p> <p>b) it was unanimously resolved that the Forestry Department of Warwickshire County Council be asked to assist in restoring the tree population on the bank beside St. Michael's Church.</p> <p>c) It was unanimously resolved to request that Warwickshire County Council give adequate notice of their intention to carry out any maintenance or management work within the village and inform the Clerk of the nature of that work.</p> <p>Cllr Redford advised that this request be addressed to Graham Fritton, Head of Services at Warwickshire County Council.</p>	MN
6	<p><b>Habitat improvement:</b></p> <p>No negative responses having been received regarding the proposed conservation work, it was unanimously resolved to request a "right to cultivate" the grass verge opposite Bostock Crescent and the lay by opposite St. Michael's Church. If permission is forthcoming, the intention is to plant the lay by with native trees and shrubs.</p>	MN
7	<p><b>The former Bull Inn:</b></p> <p>Two residents had expressed their concerns that these premises may be occupied by squatters or be subject to vandalism. It was agreed that the landowners be contacted to inform them of these concerns and to ask if they intend to put any preventive measures in place. It was further agreed that advice should be sought from the police on this matter and that letters should be written to the residents informing them of this.</p>	MN
8	<p><b>Parish Council objectives:</b></p> <p>After discussion, the Council resolved to defer this item until after the election.</p>	
9	<p><b>Annual Parish Meeting:</b></p>	

	<p>It was resolved that the Annual Parish Meeting be brought forward to the 29<sup>th</sup> April 2015. It was further agreed that the sum of £50 be allocated for refreshments. Details of the meeting would be published in the April newsletter.</p>	
10	<p><b>Grant Award Scheme</b></p> <p>Minor amendments were suggested to the draft Grant Award Scheme Application Form. It was unanimously resolved that £1,200 be allocated from reserves for the financial year 2015/2016 for the purpose of supporting the Grant Award Scheme.</p>	
11	<p><b>Defibrillator:</b></p> <p>It was unanimously resolved to contribute the sum of £400 to the Village Hall Committee for the purpose of buying a defibrillator.</p>	
12	<p><b>Councillor details:</b></p> <p>It was agreed that a leaflet be prepared inviting members of the public to meet their councillors at the Annual Parish Meeting on the 29<sup>th</sup> April.</p>	
13	<p><b>Finance:</b></p> <p>The clerk presented the financial report (payments and summary schedule attached). Listed payments were authorised and approved. The Chairman and Cllr Chambers were authorised to sign the finance sheets and supporting documentation.</p>	
14	<p><b>Planning applications:</b></p> <p><b>W/15/0136 LB</b> No objections were raised in relation to this application.  <b>W/15/0161</b> This application was supported by the Council, with a request that the applicants agree to covenant not to erect any permanent structure above 1 metre in height.  <b>W/15/0087</b> No objections were raised in relation to this application.  <b>W/15/0188</b> This application was supported by the Council.</p>	
15	<p><b>Business from members of the public:</b></p> <p>Cllr Haine had spoken to the member of the public concerned about communication issues with regards to the former Bull Inn and had told him about the website which reported on all matters relating to village affairs. Cllr Haine was investigating with the website designers the possibility of setting up a service enabling subscribers to be alerted by email to any matter in which they were particularly interested.</p>	
16	<p><b>Councillors' reports and items for future agenda:</b></p> <p>Delays in emptying dog litter bin; new signs regarding dog litter bins. Cllr Boardman reported that the manager of Eathorpe allotments had confirmed that spaces were available for any Weston residents who may wish to apply. In the light of this, Cllr Boardman saw no necessity for the Council to pursue this matter further at the moment.</p>	
17	<p><b>Correspondence not noted in other items</b></p> <ul style="list-style-type: none"> <li>i) WALC Newsletter</li> <li>ii) Warwick District Council: Reorganisation of Community Governance Order documents</li> <li>iii) WALC: Minutes of the meeting of the 10<sup>th</sup> December 2014</li> <li>iv) Electoral Commission – guidance for candidates</li> <li>v) Draft Grant Application Form Weston Parish Council</li> <li>vi) Emails: Mr Rodney Smith</li> </ul>	

- vii) Warwickshire County Council: Final Recs Summary 2015-2017
- viii) Warwickshire County Council: Final Recs 2015-2017
- ix) Planning application: W/15/0087 Horizon, Rugby Road.
- x) Planning application: W/15/0136 LB Fields Farm.
- xi) Planning application: W/15/0161 The Barn, I Sabin Drive
- xii) Planning application: W/15/0188 Weston Parish Council

18 **Signing of cheques and payment list:**

The Chairman and Cllr Chambers signed the supporting documents; cheques were signed by the Chairman and the Clerk.

**The next meeting of the Parish Council will take place on Wednesday 8<sup>th</sup> April 2015.**

## **Appendix A**

### **Weston under Wetherley Parish Council – Grant Awarding Policy**

Grant application forms are available to download from the website [www.westonunderwetherleyparishcouncil.net](http://www.westonunderwetherleyparishcouncil.net) or by application to the Clerk [westonpcclerk@gmail.com](mailto:westonpcclerk@gmail.com)

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