

**Weston under Wetherley Parish Council**  
Ordinary Parish Council Meeting

Wednesday 26<sup>th</sup> June 2013  
Weston under Wetherley Village Hall 7 pm

Present: Cllr Miss B Roberts(Chairman)

Cllr Mrs S Chambers

Cllr Mr A Coles

Cllr Mr P Haine

Cllr Mrs T McAllan

Cllr Mrs L Mobbs

Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: 8 members of the public

1	<p><b>Apologies</b></p> <p>Apologies were received from Cllr Wallace Redford, Cllr Norman Pratt and Cllr John Hammon.</p>	
2	<p><b>Declaration of Interests</b></p> <p>There were no declarations of interest.</p>	
3	<p><b>Minutes of previous meetings on 15<sup>th</sup> May 2013</b></p> <p>The minutes of the meetings of the 15<sup>th</sup> May were agreed and signed by the Chairman and subsequently amended, agreed and signed as noted in item 10 of these minutes.</p>	
4	<p><b>Matters Arising</b></p> <p><b>Emergency Plan:</b> Councillors contributed to the finalisation of contact details in the emergency plan. The clerk was asked to contact those nominated in the plan to ascertain whether they were still willing to act if required. Cllr Haine suggested that it would be beneficial to have a practice of the emergency plan. The Chairman agreed that a date could be set to plan a meeting on this topic.</p> <p><b>Post Box:</b> The clerk reported that she was awaiting a reply from Royal Mail concerning the request for a post box outside the village hall. Cllr Mobbs said that previous requests on this matter had been rejected by Royal Mail on the grounds that there was insufficient post to justify a second post box within the village. The clerk was asked to contact Royal Mail again about the missing collection plate on St. Michael's Close post box.</p> <p><b>Estate Agents' boards:</b> It was confirmed that the Parish Council did not permit estate agents' advertising boards to be placed on public land within the village.</p>	<p>MN</p> <p>MN</p>

	<p><b>Keys for notice boards:</b> The Chairman proposed that two spare sets of keys should be obtained for the notice boards. This was agreed and the clerk was asked to action.</p> <p><b>Electronic speed signs:</b> The clerk reported that she had been in contact with Mr Simon Prescott whose final report was now with the planning team. Although he was unable to give an exact date for the installation, he hoped that they would be in place within the next month.</p>	MN
5	<p><b>Parish Plan</b></p> <p>The Chairman's summary of action points arising from the Parish Plan had previously been circulated to all councillors (see Appendix A attached). She congratulated the Parish Plan Steering Committee on the completed Parish Plan. After discussion about adopting the Parish Plan it was decided to defer further consideration on this matter to a later meeting.</p>	
6	<p><b>Village walkthrough</b></p> <p>Cllr Haine summarised the potential areas for improvement in the village (see Appendix B attached) and explained that sites had been identified where different forms of management could enhance the year round appearance of the village. Any work undertaken would be in liaison with the Warwickshire Wildlife Trust, and Warwick District and County Council. Following discussion Cllr Chambers agreed to co-ordinate a working party to further the proposals outlined in the appendix.</p> <p>Discussion also took place regarding the lime trees in Sabin Drive. Cllr Haine had been advised that these were being pruned too vigorously and were in danger of being lost. It was resolved to request the District Council to accept the guidance of the Warwickshire Wildlife Trust before undertaking any more pruning. It was also resolved that Cllr Haine should have the authority to liaise with the District Council on this issue.</p>	SC
7	<p><b>National Gardens Open Day</b></p> <p>It was reported that the National Gardens Open Day had been a great success. Over 1,000 visitors had attended and £3,000 had been raised for the church funds. Cllr Chambers proposed that the Council should congratulate Mrs Brenda Boardman and her fellow committee members on their splendid achievement. This was agreed to and the clerk was asked to write to Mrs Boardman.</p>	MN
8	<p><b>Village footpaths</b></p> <p>Mrs Sue Keffler was invited to address the meeting by the Chairman. She explained that the Parish Plan had identified a desire to reopen some of the rural footpaths leading from the village. A group of volunteers had formed and were liaising with the Ramblers Association and the County Council. A document outlining the aims of the Footpaths Group had previously been circulated to all councillors (see Appendix C attached). Mrs Keffler asked for the support of the Parish Council in re-establishing some of the permissive footpaths. After discussion it was resolved that the Parish Council should approach the landowners concerned asking for their cooperation in establishing footpaths over their land. The Parish Council was given a map of Weston showing the footpaths which Cllr McAllan agreed to scan and forward to all councillors.</p>	MN

9	<p><b>Councillor conduct</b></p> <p>The Chairman reported her concern about the behaviour of some councillors, resulting in official complaints being made against them. She had also been extremely concerned about offensive comments made about fellow councillors on public forums. She reminded the Council of their responsibilities as councillors and requested that in future those responsible would refrain from conduct which brought their office into disrepute and reflected badly on the Council as a whole. The Chairman concluded by requesting that the councillors concerned make every effort to end the incessant conflict and work with their fellow councillors in the interests of the community.</p>	
10	<p><b>Finance sheet</b></p> <p>The Clerk presented the financial report (payments and summary schedule attached). Listed payments were authorised and Cllrs Roberts and McAllan were authorised to sign the cheques accordingly. The budget sheet was discussed and it was resolved to transfer the sum of £3,500 from the current to the deposit account.</p> <p>Cllr Coles queried whether the bus shelter was adequately insured.</p> <p>Through an oversight, the Annual Governance Statement which forms part of the Annual Return, had not been signed at the previous meeting as stated in the minutes of the 15<sup>th</sup> May. Cllr Roberts and the Clerk signed the statement in the presence of the Council and the minutes of the previous meeting were amended accordingly.</p>	
11	<p><b>Updates on HS2 and Coventry Gateway project</b></p> <p>Cllr Haine reported that, on behalf of Weston Parish Council, he was working with the Joint Parish Council as well as Offchurch Parish Council and the Offchurch and Cubbington Stop HS2 Action Group to respond to the Draft Environmental Statement regarding phase 1 of the proposed HS2 project. Once the response is finalised a copy will be sent to the Parish Council.</p> <p>Warwick District Council has approved the planning application for the Coventry Gateway project and this development is now likely to go ahead. The effect on Weston will be minimal, although anyone approaching Coventry by road is likely to experience severe delays.</p>	
12	<p><b>Planning applications</b></p> <p>No planning applications had been received.</p>	MN
13	<p><b>Business from members of the public</b></p> <p>a) A resident had complained that leylandii trees in a neighbouring property had grown to such a height that the light from the street lamp was being obscured. The clerk was asked to write to the occupants of the property concerned requesting them to cut the trees back.</p> <p>b) The Chairman reported that the Village Hall committee was satisfied with the</p>	

	location of the grit bin outside the hall.	
14	<p><b>Correspondence not noted in other items:</b></p> <ul style="list-style-type: none"> <li>i) WALC: P53-13 Queen's speech</li> <li>ii) WALC: P52-13 Mobile Connectivity in England</li> <li>iii) LA1S1338: Sustainable Communities Act</li> <li>iv) Annual Audit</li> <li>v) Financial Statement</li> <li>vi) Internal Audit Letter</li> <li>vii) WDC: Council meeting agenda 4<sup>th</sup> June 2013</li> <li>viii) WALC: newsletter</li> <li>ix) Planning application: 26 Alderman Way- variation in condition</li> <li>x) Budbrooke PC Chairman: Impact of local plan on rural parishes</li> <li>xi) Warwick Community Forum: Agenda 20<sup>th</sup> June 2013</li> <li>xii) WALC: Community Infrastructure Levy</li> <li>xiii) LA1S1354: Cil Guidance</li> <li>xiv) Local Plan Consultations in Warwick District</li> <li>xv) WDC: J13192 Revised Strategy Booklet</li> <li>xvi) WDC: J13329 Local Plan Summary</li> <li>xvii) WDC: J13193 Gypsy and Traveller Booklet</li> <li>xviii) WDC: Final Interim SA report</li> <li>xix) WDC: Preliminary Draft Charging Schedule</li> <li>xx) WDC: Appendix A Preliminary Draft Charging Schedule Residential Zones</li> </ul> <p><b>Signing of cheques and payment lists</b></p> <p>Cllrs Roberts and McAllan signed the cheques as authorised. Cllrs Roberts and Chambers signed the payment lists.</p> <p>The meeting closed at 9.00pm</p>	
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